



Attending Maryland Accreditation orientation within the previous 12 months is required prior to beginning the Accreditation process. If you have not already attended an orientation session, please visit [Maryland Accreditation Orientation Schedule](#) for the current orientation schedule.

Programs that are interested in becoming a Maryland Accredited program should follow these steps.

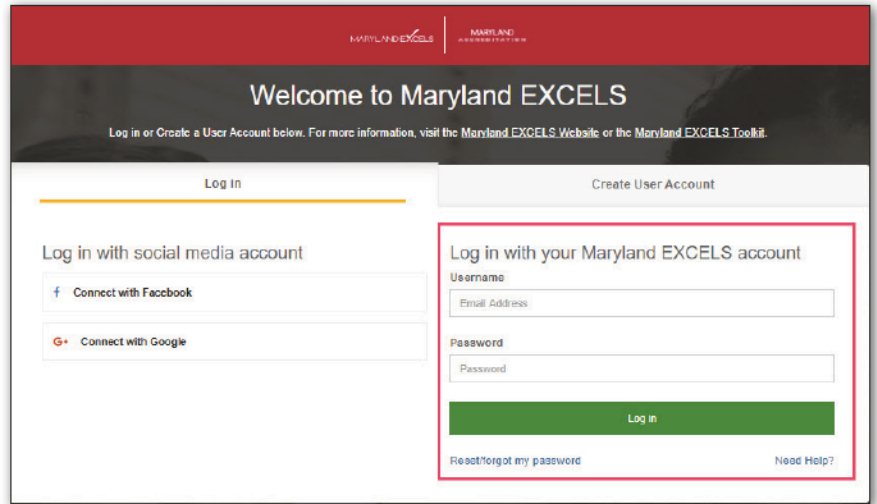
Getting Started with Maryland Accreditation

STEP 1

Access the Maryland EXCELS system at excels.marylandexcels.org and log in using the email address and password created during account setup.

If you have misplaced or forgotten your password, select **Reset/forgot my password.**

If you have not yet created a Maryland EXCELS account, the tutorial *Maryland Accreditation: Creating a User Account* will provide you with a step-by-step guide to do so.

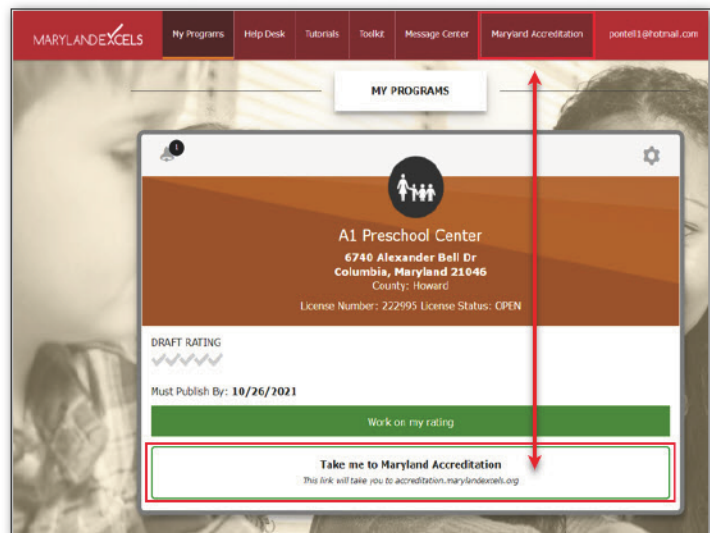


STEP 2

From the top menu bar, select **Maryland Accreditation**, or from your program card, select **Take me to Maryland Accreditation.**

Note: If you have applied to participate in Maryland EXCELS and are awaiting acceptance, your program will not yet appear as shown in this screenshot.

While waiting for acceptance, you can access the Maryland Accreditation online system by selecting **Maryland Accreditation** from the top menu bar.

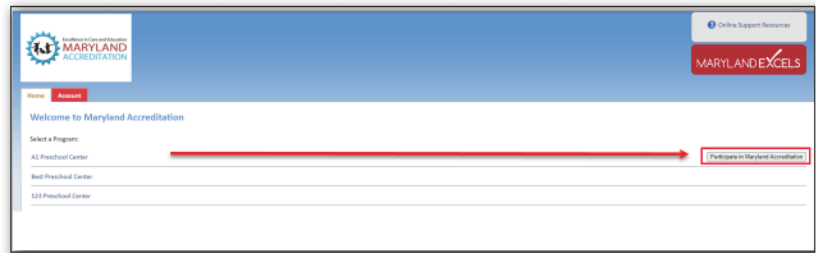


STEP
3

Select **Participate in Maryland Accreditation** to the right of your program name.

Note:

All of your registered programs will be listed.



If you are seeking renewal of Accreditation, the option to participate will appear 18 months from the date of your current accreditation expiration.

STEP
4

Complete all required fields (*) on the Maryland Accreditation Participation Form.

If you **have not** attended an orientation within the past 12 months, select **No** and sign up for an upcoming orientation from the [schedule](#).

If you **have** attended an orientation within the past 12 months, select **Yes** and enter the date of the orientation session.

Note:

If you are currently a Maryland Accredited program and are beginning a new cycle, **ensure that the date of orientation displayed is accurate and within the past 12 months.**

Program Name
A1 Preschool Center

Name of Organization *

Supervisor *

Support Person
(if applicable)

Established Since *
2020

Lead Contact *
Melanie (Owner) Balakirsky ()

Add New Member

Street Address *
6748 Alexander Bell Dr

City *
Columbia

Center Based

Enrollment/Staffing Information

Age Range	Number of Children	Number of Classrooms	Number of Staff Members
Birth to 18 months *			
18-24 months *			
24-36 months *			
3-4 years *			
5-6 years *			
5-16 years (in school) *			
Totals	0	0	0

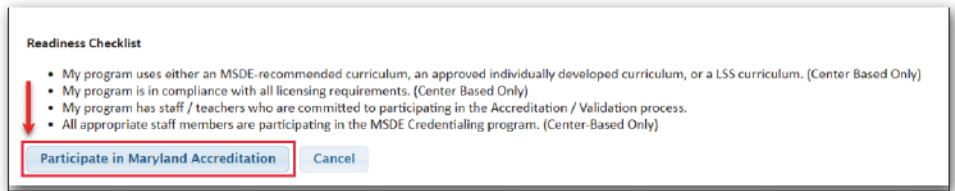
Have you attended a Maryland Accreditation Orientation? *

Yes No

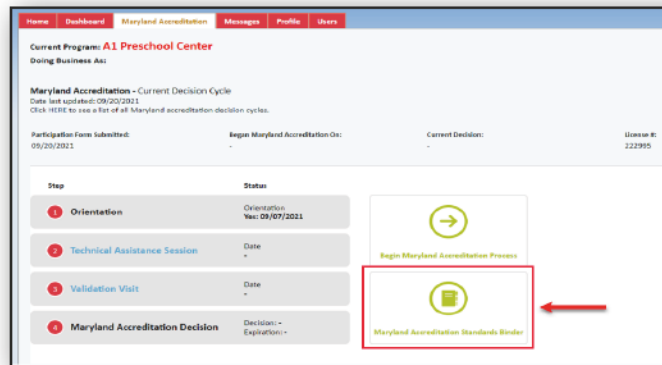
Date of Orientation *
11/06/2018

STEP 5

Select **Participate in Maryland Accreditation**, then select **OK** to confirm your participation.

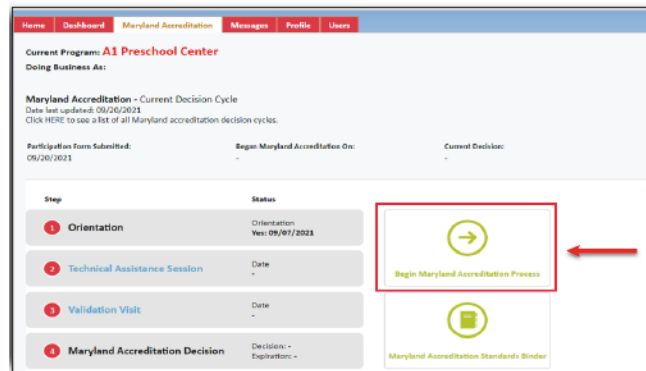


To determine your program's readiness to officially begin the process, you can access a read-only version of the standards by selecting **Accreditation Standards binder**.



STEP 6

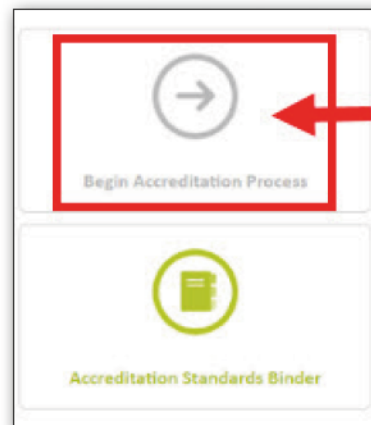
When you are ready, select **Begin Accreditation Process**. Programs have 12 months from the date they attended orientation to begin the accreditation process. This will open your binder and start your new cycle. Your new binder will be empty.



Once you have selected **Begin Accreditation Process**, the button will appear gray.

Note:

If this is your first time working toward achieving Maryland Accreditation, you have **two years** from the date of selecting **Begin Accreditation Process** to complete the process.



If you have questions about this process, or are having issues getting started with Maryland Accreditation, please email accreditation@marylandexcels.org.