

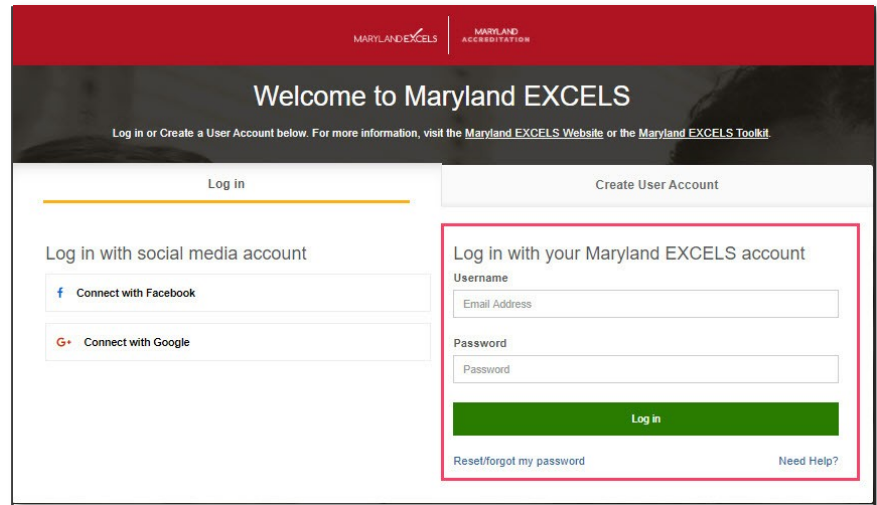


Accessing, Downloading and Printing your Maryland Accreditation Certificate

STEP 1

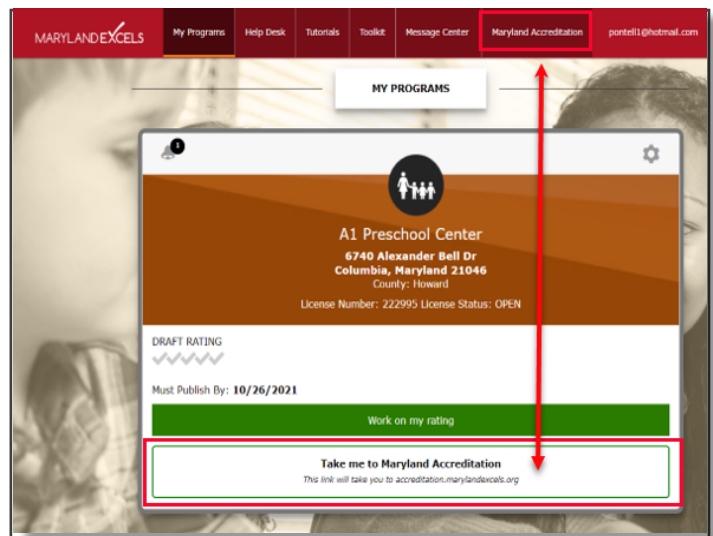
Access the Maryland EXCELS system at excels.marylandexcels.org and log in using the email address and password created during account setup.

If you have misplaced or forgotten your password, select **Reset/forgot my password**.



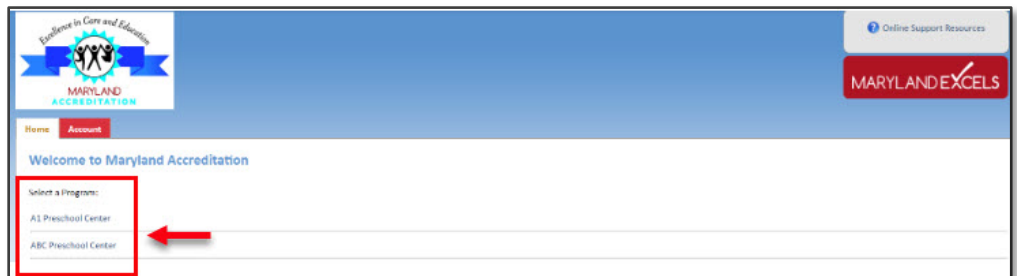
STEP 2

From the top menu bar, select **Maryland Accreditation**, or from your program card, select **Take me to Maryland Accreditation**.



STEP
3

Select the program for which you wish to access your Maryland Accreditation certificate.



STEP
4

Select the red Maryland Accreditation tab.



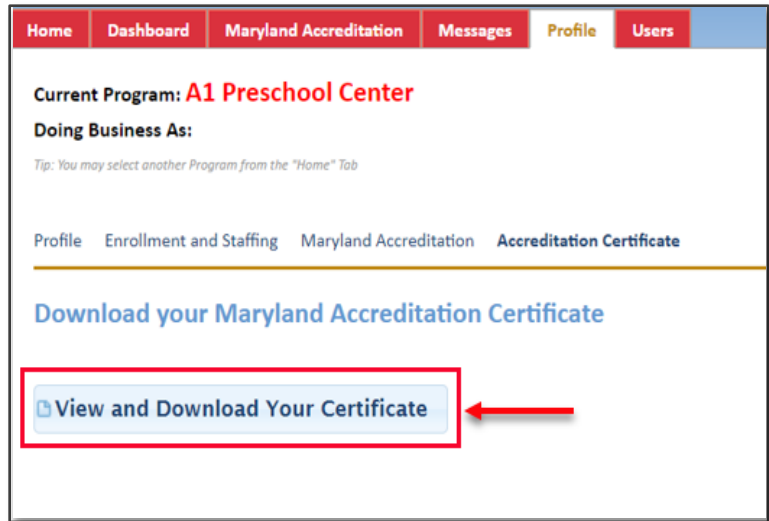
STEP
5

Select **Download Certificate**.

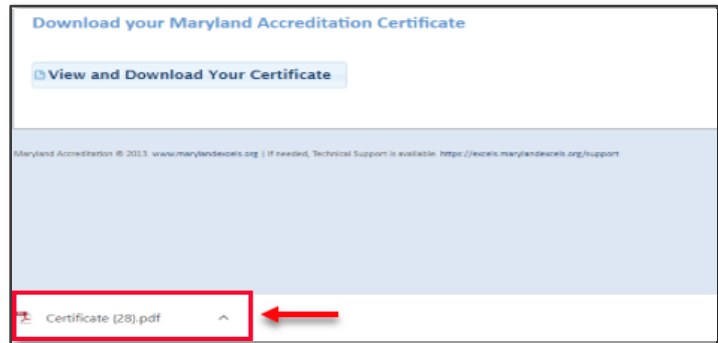


STEP
6



Select **View and Download Your Certificate.**

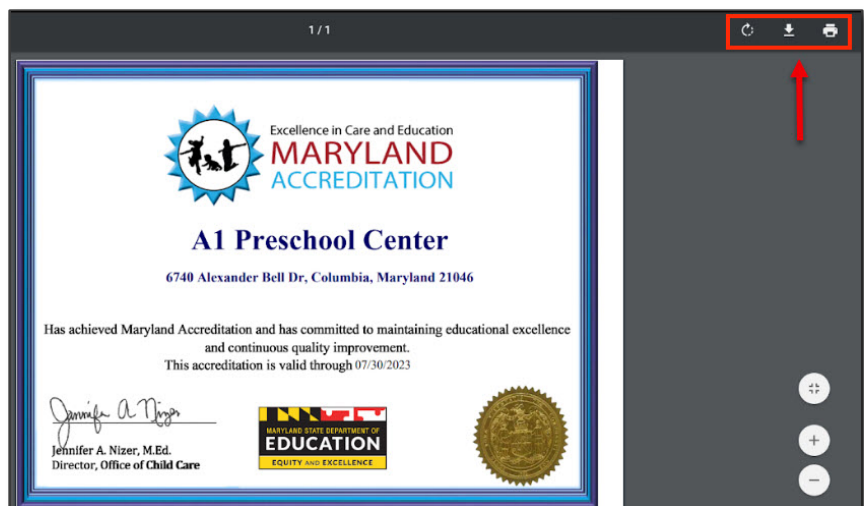
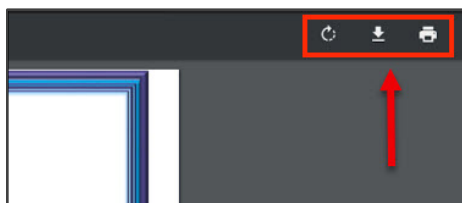


Select your certificate at the bottom of your screen to open.



Your certificate will open as a pdf.

From the top menu bar, select the **arrow icon** () to download and save your certificate, or the **printer icon** () to print.



If you have questions about this process, or need help accessing or downloading your Maryland Accreditation certificate, please email accreditation@marylandexcels.org.