![Maryland EXCELS logo]

Viewing the Maryland EXCELS Requirements From Within a Subcategory

Maryland EXCELS Standards describe the requirements to meet each quality rating. These requirements can be viewed in the Maryland EXCELS online system.

STEP 1

Access the Maryland EXCELS system at excels.marylandexcels.org and log in using the email address and password created during account setup.

If you have misplaced or forgotten your password, select **Update/forgot my password**.
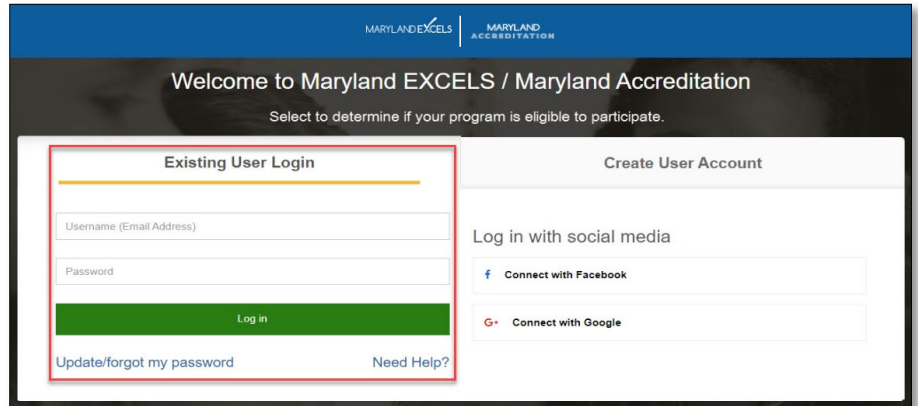
STEP 2

Select **Work on My Maryland EXCELS Rating**.
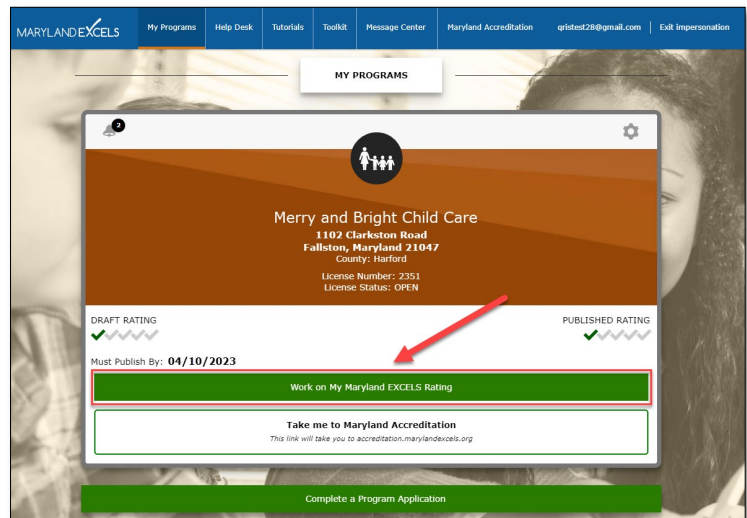
STEP 3

Select the content area and subcategory that you are working on.

Example:

Content Area
Developmentally Appropriate Learning and Practices (DAP)

Subcategory
DAP 2: Learning Materials

STEP 4

Select ⌄ to see the requirements for each level (i.e. Level 2).

Review the description of the subcategory and the documentation required to upload.

Note: Some subcategories in Maryland EXCELS may have additional resources available. These resources are located in the subcategory requirements. Select **Open** to access the resource.

The resource will open in another tab within your web browser.

After reviewing the description, select ⌃ to close the requirements.

If you have questions about this process, or are having trouble viewing the requirements for any subcategory, please email info@marylandexcels.org or, for 24/7 technology support, please call 443-872-9250.