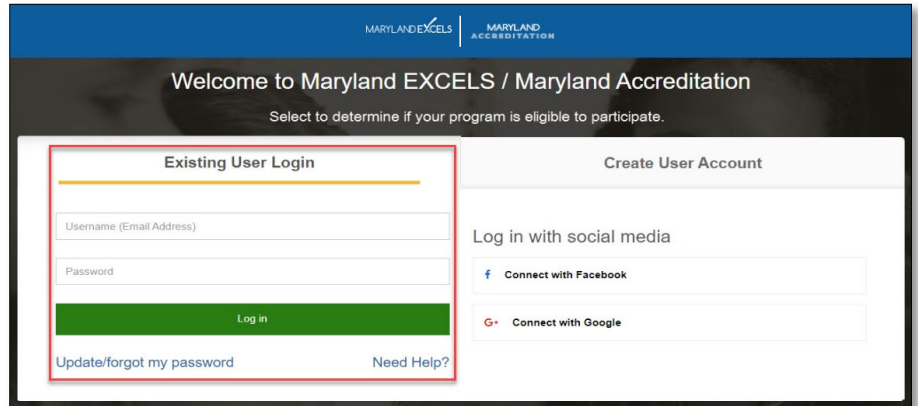


Viewing the Maryland EXCELS Requirements From Within a Subcategory

STEP 1

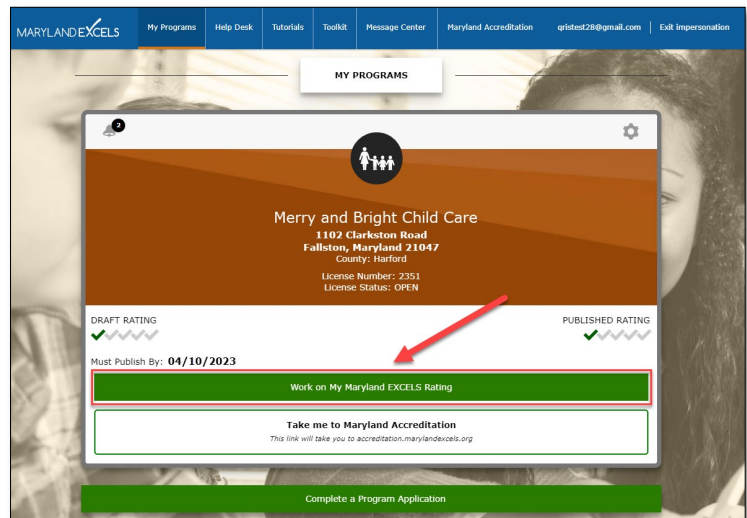
Access the Maryland EXCELS system at excels.marylandexcels.org and log in using the email address and password created during account setup.

If you have misplaced or forgotten your password, select **Update/forgot my password**.



STEP 2

Select **Work on My Maryland EXCELS Rating**.



STEP
3

Select the content area and subcategory that you are working on.

Example:

Content Area

Developmentally Appropriate Learning and Practices (DAP)

Subcategory

DAP 2: Learning Materials

STEP
4

Select ▼ to see the requirements for each level (i.e. Level 2).

Review the description of the subcategory and the documentation required to upload.

Note: Some subcategories in Maryland EXCELS may have additional resources available. These resources are located in the subcategory requirements. Select **Open** to access the resource.

The resource will open in another tab within your web browser.

STEP
5

After reviewing the description, select
▲ to close the requirements.

Enter Step-By-Step

Content Area: Developmentally Appropriate Learning and Practice (DAP) Content Area Rating: Level 1

Subcategory: DAP 2: Learning Materials Subcategory Rating: Level 2

Select ▼ to see the requirements of each level.

Level 1 Requirements

Level 2 Requirements

Description

DAP 2.2: Materials:

- Are developmentally appropriate;
- Are accessible;
- Reflect children's interests; and
- ...

Documentation required: Statement describing selection and use of learning materials

File	Label	Description	Upload Date	Actions
No files uploaded. Click "Add a New File" to upload.				

Add a New File Link Existing File

All documentation must reflect your program's current policies and practices.

Submit for review

If you have questions about this process, or are having trouble viewing the requirements for any subcategory, please email info@marylandexcels.org or, for 24/7 technology support, please call 443-872-9250.