

Editing an Email Address in Your Program Online Profile Maryland EXCELS users may edit the email address listed in your program online profile. Updating your email address will also update the username that is used to log into your online profile.



Access the Maryland EXCELS system at excels.marylandexcels.org and log in using the email address and password created during account setup.

If you have misplaced or forgotten your password, select Update/forgot my password.

MARYLAND			
Welcome to Maryland EXCELS / Maryland Accreditation Select to determine if your program is eligible to participate.			
Create User Account			
Log in with social media			
f Connect with Facebook			
G+ Connect with Google			



Select the email address that is listed in the blue banner.





Enter your new email in the **Email** Address field.

Select Save to save your updated email address.

Tip: Before selecting save, review your email address to confirm that it is correct.

Regina Lamonte		
First Name: *	Regina	
Last Name: *	Lamonte	
Email Address: *	childcare@email.com	
Primary Phone: *	410-123-4567	
Primary Phone Type: *	Work	
Secondary Phone:		
Secondary Phone Type:		
New Password:	Enter a new password	
Cancel Save		

If you have questions about this process or are having trouble editing your email address, please email <u>info@marylandexcels.org</u> or, for 24/7 technology support, please call 443-872-9250.