



## Maryland Accreditation Process Checklist

- [Apply to participate](#) in Maryland Accreditation.
- Complete the [Maryland Accreditation Orientation](#).

### Accrediting Process, Year One

- Within 12 months of finishing the orientation, select "Begin Accreditation" in the Maryland Accreditation online system.
- Watch the [Maryland Accreditation System Overview video](#) to learn about the online system and User Guide.
- Form Self-Appraisal Team and complete Initial Self-Appraisals.
- Apply for [Maryland Accreditation Support Funds](#).
- Begin planning program improvements by completing a [Program Improvement Plan](#).
- Request Technical Assistance.

### Accrediting Process, Year Two

- Complete Final Self-Appraisal and submit comments and required documentation in each indicator.
- At least 90 days before your accreditation or cycle expires, request a Validation Visit.
- At least 30 days before expiration, participate in the Validation Visit.
- Within 3 days of binder re-opening, upload comments, required documents and pictures in response to validator's ratings.
- Receive Accreditation Decision from MSDE.

### While Accredited

- Years 1-3: Submit an Annual Update up to 60 days before it is due. (Note: You will not submit an Annual Update in the fourth year of being accredited.)
- 24 months before expiration, begin the re-accreditation process by completing the orientation.