



## Maryland Accreditation Technical Assistance Frequently Asked Questions

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### **Q: When should I have Technical Assistance (TA)?**

A: Technical Assistance is available once all Initial Self-Appraisal Ratings have been submitted. Virtual and Onsite TA can be requested and completed in any order. Each program has an option to accept or decline Virtual and Onsite TA one time during the current accreditation cycle. Keep in mind that TA sessions must be satisfied (scheduled and completed or declined) before a program can submit Final Self-Appraisal ratings and request the validation visit.

### **Q: What is Virtual Technical Assistance (TA)?**

A: Virtual Technical Assistance is a phone call between a validator and a program representative. Before Virtual TA is scheduled, the program completes an Intake Form to identify the questions that will be discussed during the Virtual TA session. The validator will discuss the program's submitted questions for Maryland Accreditation indicators in Section 1, Program Administration and Section 3, Home and Community Partnerships. Within three business days after the Virtual TA Session, the validator(s) will summarize the questions discussed in the appropriate indicators in the online binder.

### **Q: What is Onsite Technical Assistance (TA)?**

A: During Onsite Technical Assistance, the validator(s) will observe the indoor and outdoor environments for all indicators in Section 2, Program Operation. All classrooms participating in Maryland Accreditation are observed during an Onsite TA visit (indoor and outdoor environments). Within three business days after the Onsite TA Session, the validator(s) will leave comments in the online binder. In each indicator for Section 2, comments will describe which required evidence was observed or not observed at the time of the visit.

### **Q: How do I determine which type of Technical Assistance (TA) to request?**

A: Request Virtual TA if you have specific questions about the required evidence for indicators in Section 1 and/or Section 3 of the binder.

Request Onsite TA if you would like your staff to experience being observed by a validator(s) and would like feedback on the required observable evidence.



**Q: Who conducts the Technical Assistance (TA) sessions?**

A: Technical Assistance sessions are conducted by validators. The same validator will not visit a program more than one time during an accreditation cycle. If the program has questions after the TA session was conducted, send an email to [accreditation@marylandexcels.org](mailto:accreditation@marylandexcels.org).

**Q: What if I have questions about accreditation that are not related to specific indicators and I'm not ready to schedule Technical Assistance (TA)?**

A: The Maryland Accreditation Team is here to support your program through the accreditation process. Questions can be sent to The Maryland Accreditation Team at [accreditation@marylandexcels.org](mailto:accreditation@marylandexcels.org).

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For further questions, contact us at [accreditation@marylandexcels.org](mailto:accreditation@marylandexcels.org).